

# KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB  
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NOTICE IS HEREBY GIVEN that the Annual Parish Council Meeting will be held on  
**Tuesday 11<sup>th</sup> May 2021 at 7.45pm at Kempsford Village Hall**  
The public and press are cordially invited to be present.

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions:  
Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.



Teresa Griffin  
Clerk

5<sup>th</sup> May 2021

## **AGENDA**

**NOTE: Filming, photographing or audio recording of proceedings is allowed – Council asks that prior to the start of the meeting people notify the Clerk of their intention of record.**

1. To elect a Chairman for the ensuing year. Elected Chairman to sign Declaration of Acceptance of Office.
2. To elect a Vice-Chairman for the ensuing year.
3. Councillors to make their Declaration of Acceptance of Office.
4. Apologies.
5. To approve the minutes of the last virtual meeting of Council held 20<sup>th</sup> April 2020.
6. Matters arising.
7. Disclosure of member's interests.
8. Dispensation requests received
9. Questions from members of the public.
10. To receive a verbal report from Gloucestershire County Councillor if present.
11. To receive a verbal report from Cotswold District Councillors if present.
12. Review of Standing Orders.
13. Review Financial Regulations.
14. Review Banking and Investment arrangements for safety and efficiency.
15. To consider Council's eligibility to exercise the general power of competence in the future.
16. Review of the Council's Complaints Procedure, Code of Conduct and Publication Scheme.
17. Review of inventory of assets.
18. Review and confirmation of arrangements for insurance cover in respect of all insured risks.
19. Review of Council's policies, procedures and practices in respect of GDPR and freedom of information.
20. To appoint members/representatives for committees and outside bodies:
  - Weymouth Trust
  - Cotswold Canal Trust
  - Highways
  - Footpaths
  - School Governors
  - RAF Fairford
  - Planning
  - Police Neighbourhood Co-ord. Group
  - Village Hall Committee
  - Quarries
  - Cotswold Water Park
  - Cross-County Partnership
21. Renewal of Subscriptions
22. Propose plans for 2021/22
23. Planning items (if any):

| Ref.         | Location                                  | Development   | Comment<br>Deadline       |
|--------------|---|---|---------------------------|
| 21/01455/FUL | Allotment Gardens,<br>Top Road, Kempsford | Full application for proposed agricultural building   | 13 <sup>th</sup> May 2021 |
| 21/01250/FUL | Sintra, High Street,<br>Kempsford         | Full application for insertion of dormer window to front first floor side extension and two storey rear extension and rendering of property | 13 <sup>th</sup> May 2021 |
| 21/01741/FUL | Forest House, Dunfield                    | Full application for proposed demolition of UPVC conservatory and erection of two storey extension with minor alterations to elevations     | 26 <sup>th</sup> May 2021 |

24. Kempsford Parish Council:
  - Update from meetings attended.
  - Residents reports to Councillors.

25. Finance

1. To authorise payments to be made and retrospective authorisation of any payments made since last meeting as listed on Finance Report
2. To receive and approve Finance Report, including bank reconciliation.
3. To review Independent Auditor's Report (if received in time).

26. Clerks Report

27. Correspondence - For information – Members see appendix

28. To note date for next meeting – 15<sup>th</sup> June 2021 at 7.45pm at Kempsford Village Hall.

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**Planning Matters for Noting**

| Ref. | Location | Development | Decision |
|------|----------|-------------|----------|
|      |          |             |          |
|      |          |             |          |
|      |          |             |          |

**Correspondence - for information**

- CPRE Countryside Voices Magazine

## Forthcoming Events

| <u>Date</u>          | <u>Attending</u> | <u>Details</u>                |
|----------------------|------------------|-------------------------------|
| 11 <sup>th</sup> May |                  | Annual Parish Council Meeting |
| 15 <sup>th</sup> Jun |                  | Parish Council Meeting        |
| 20 <sup>th</sup> Jul |                  | Parish Council Meeting        |